

**Midwives Council of Hong Kong**  
**Information to Programme Provider of Return-to-practice (RTP) Programme**  
**(July 2016)**

**Programme Provider**

The programme provider must be a gazetted midwifery training school.

**RTP Programme**

RTP programme must be accredited by the Midwives Council of Hong Kong (“the Council”). For programme details, please refer to the document “Return-to-Practice Programme” stipulated by Midwives Council.

**Accreditation of the Programme**

1. Programme provider may organize the theoretical part; or the clinical part; or both theoretical and clinical parts.
2. Programme provider interested in offering the RTP Programme should apply to the Council by submitting the programme details according to the items as laid down in the programme outline of the Council (i.e. the document “Return-to-Practice Programme”).
3. Under normal circumstances, it takes six months to process the application for accreditation as a provider of the RTP programme only when all the required documents are received and in-order.
4. At the discretion of the Council, a site visit to the programme provider may be arranged.
5. The programme provider will be notified of the application outcome.
6. Programme provider must notify Council in writing if there are any changes in the programme.

**Certification of Successful Completion**

1. Programme provider must award certificate or written statement verifying the individual had successfully completed and passed the clinical assessments as laid down in the programme outline of the Council (i.e. the document “Return-to-Practice Programme”). The following information should be included in the certificate or written statement:
  - (a) Name of participant
  - (b) Name of the programme and programme provider
  - (c) Period and duration of the programme
  - (d) The participant had successfully completed the programme and passed the clinical assessments
  - (e) Institute / Hospital chop
  - (f) Name, designation, and signature of the programme-in-charge
2. The course participant can then apply for the restoration of the name to the Register of Midwives with the certificate or written statement.